

## Appendix C – Council Meeting Arrangements

| Decision-Making Council Meetings        | Number per Year | Start Time                             | Virtual or In-Person   |
|---|-----------------|--|--|
| Council                                 | 7               | 7:00pm                                 | In-Person  |
| Cabinet                                 | 12              | 7:00pm<br>(pre-meeting from 6:00pm)    | In-Person  |
| Corporate Overview & Scrutiny           | 6               | 7:00pm                                 | In-Person<br><br>Extraordinary meetings (unless decision making) can be held virtually |
| People Overview & Scrutiny              | 4               | 7:00pm                                 | In-Person<br><br>Extraordinary meetings (unless decision making) can be held virtually |
| Place Overview & Scrutiny               | 4               | 7:00pm                                 | In-Person<br><br>Extraordinary meetings (unless decision making) can be held virtually |
| Audit & Governance Committee            | 5               | 7:00pm                                 | In-Person<br><br>Extraordinary meetings (unless decision making) can be held virtually |
| Licensing Panel                         | 4               | 6:00pm                                 | In-Person  |
| Windsor & Ascot DM Committee            | 12              | 7:00pm<br>(Tech Briefings from 6:00pm) | In-Person  |
| Maidenhead DM Committee                 | 12              | 7:00pm<br>(Tech Briefings from 6:00pm) | In-Person  |
| Berkshire Pension Fund Committee        | 4               | 4:00pm                                 | In-Person  |
| Grants Panel                            | 1               | Daytime                                | In-Person  |
| Appeals Panel                           | Varies          | Ad hoc during daytime                  | In-Person  |
| Appointment Committee                   | Varies          | Ad hoc during daytime                  | In-Person  |
| Rights of Way & Highway Licensing Panel | 1               | 6:30pm                                 | In-Person  |
| Independent Remuneration Panel          | Varies          | Ad hoc during daytime                  | In-Person  |
| Statutory Officer Panel                 | Varies          | Ad hoc during daytime                  | In-Person  |
| Member Standards Sub Committee          | Varies          | Ad hoc during daytime                  | In-Person  |

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|                                  |        |                       |  |
|----------------------------------|--------|-----------------------|--|
| Employment Appeals Sub Committee | Varies | Ad hoc during daytime | In-Person  |
| Licensing and PSPO Sub Committee | Varies | Ad hoc during daytime | In-Person<br>However, can be held virtually without new legislation as this falls under the Licensing Act 2003 & not the Local Government Act 1972 |

| Council Forum & Board Meetings | Number per Year | Start Time | Virtual or In-Person   |
|--------------------------------|-----------------|------------|--|
| Windsor Forum                  | 6               | 6:30pm     | In-Person<br>However, can be held virtually if agreed by the Chair |
| Maidenhead Town Forum          | 6               | 6:30pm     | In-Person<br>However, can be held virtually if agreed by the Chair |
| Corporate Parenting Forum      | 6               | 5:30pm     | In-Person<br>However, can be held virtually if agreed by the Chair |
| School Improvement Forum       | 3               | 5:00pm     | Virtual<br>However, can be held in-person if agreed by the Chair   |
| Aviation Forum                 | Varies          | 7:00pm     | Virtual<br>However, can be held in-person if agreed by the Chair   |
| Health & Wellbeing Board       | 4               | 3:00pm     | Virtual<br>However, can be held in-person if agreed by the Chair   |
| Member Standards Panel         | 1 – date varies | 6:00pm     | Virtual<br>However, can be held in-person if agreed by the Chair   |

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| Outside Bodies Administrated by Democratic Services | Number per Year | Start Time | Virtual or In-Person  |
|---|-----------------|------------|---|
| One Borough   | 4               | 11:00am    | In-Person<br>However, can be held virtually if agreed by the Chair  |
| Berkshire Pension Board                             | 4               | 11:00am    | Hybrid<br>However, can be held fully virtual if agreed by the Chair |
| Rural Forum   | 2               | 5:30pm     | In-Person<br>However, can be held virtually if agreed by the Chair  |
| Flood Liaison Group                                 | 4               | 6:00pm     | Virtual<br>However, can be held in-person if agreed by the Chair    |
| Standing Advisory Council on Religious Education    | 4               | 5:00pm     | In-Person<br>However, can be held virtually if agreed by the Chair  |
| Local Access Forum                                  | 2               | 6:30pm     | In-Person<br>However, can be held virtually if agreed by the Chair  |
| Schools Forum                                       | 6               | 2:00pm     | Virtual<br>However, can be held in-person if agreed by the Chair    |
| Disability & Inclusion Forum                        | 4               | 11:00am    | In-Person<br>However, can be held virtually if agreed by the Chair  |